



**DR. ANNE PEDIATRICS
FINANCIAL POLICY**

Thank you for choosing Dr. Anne Pediatrics. As our valued families, we would like to keep you informed of our current financial policies. Please read carefully and if you have any questions, please do not hesitate to ask a member of our staff.

PAYMENT

We file claims for all health plans with which we participate.
Copayments, deductibles, and coinsurance are due at the time of service.
We accept cash, checks, VISA, MasterCard, and Discover, for your convenience.
There is a service charge of **\$35.00** for returned checks.

Non-insured/Self-pay Patients

Payment for visit is expected **IN FULL** at the time of the visit (unless prior arrangements have been made).
Discount may be applied for eligible services if paid in full on the date of service.

Who's Responsible for Payment (of any patient responsibility?)

The parent, adult, or older sibling who accompanies the child to the visit is responsible for payment at the time of service.

We do not get involved in payment disputes between parents in cases of divorce or co-parenting and we do not split bill parents.

INSURANCE

Current active insurance information and insurance ID card must be presented **at each visit**.
Inaccurate or untimely insurance information can result in a denied claim.
Denied claims will result in the patient (parent) being responsible for payment in full.

Insurance not provided at the time of service

In the event that the parent notifies us that there is insurance that covers a previous date of service where the patient was considered sNon-insured/self-pay, a refund can be issued once payment has been received by the insurance company, provided the insurance information was received in a timely manner.

Know your benefits

We will verify your benefits. Verification of benefits is not a guarantee of payment by your insurance company.
You should also be aware of your benefits, such as copays, deductibles, and coinsurance.
You should be aware of what is covered, what is not covered, and any other out of pocket expenses.
We are happy to provide a guideline of questions to ask your insurance company when verifying your benefits.
Just ask our billing staff!

PAST DUE ACCOUNTS

Payment is due upon receipt of your billing statement.
Payments can now be made online via the Patient Portal at www.DrAnneMD.com .
Your account is considered past due if not paid in full within 30 days after receipt.
Balances over 90 days past due may be forwarded to a collection agency.

Should temporary financial problems may affect timely payment of your account, call us!
We can do payment plans in most cases.

NEWBORNS

Add your newborn to your insurance plan as soon as possible after the baby is born.
Most insurance companies require the newborn to be added within the first 30 days or less.
If you fail to add the baby, all charges will be your responsibility.

PRIMARY CARE PHYSICIAN (PCP) DESIGNATION

Dr. Anne should be designated as your child's PCP.
Obtain a new insurance ID card showing Dr. Anne as your child's PCP.

INSURANCE REFERRALS AND AUTHORIZATIONS

Need a referral or authorization? Call us ahead of time, at least 48 hours in advance.
We may not be able to complete a retroactive referral.
We work to find specialists in your insurance plan, however, it is the patient's (parent) responsibility to know if a selected specialist or other provider participates in your insurance plan.

WELL VISITS

Well visits could be covered under your insurance plan once per calendar year, once per twelve months, or once per plan year.
Contact your insurance plan to find out how often the well visit is covered if your child is over 3 years of age.

SICK CARE DURING A WELL VISIT

Non-well issues addressed during the well visit may be billed as a separate sick visit.
A separate sick visit, copay, deductible of co-insurance may apply.

MISSED APPOINTMENTS/LATE CANCELLATIONS

There is a \$50 fee for missed or canceled appointments without 24 hours prior notice.
This charge is not billable to insurance.
Two (2) missed appointments without adequate notice, may result in dismissal from our practice.